

# **TANGAZO** 04/04/2025

## **YAH: MAOMBI YA KAZI ZA MSIMU KWA MWAKA 2025/2026**

**KAMPUNI YA MKWAWA LEAF TOBACCO LIMITED INA WATAARIFU WANANCHI WOTE KWAMBA, ITAANZA KUPOKEA BARUA ZA MAOMBI YA KAZI KWA WANAOHITAJI KUFANYA KAZI ZA MSIMU KATIKA KAMPUNI YETU KUANZIA TAREHE 04/04/2025**

### **KAZI ZILIZOPO NI KAMA IFUATAVYO:**

#### **1. KITENGO CHA MAPOKEZI (RECEIVING)**

- 1.1 RECEIVING SUPERVISOR**
- 1.2 WAREHOUSE SUPERVISOR**
- 1.3 OVERSEERS**
- 1.4 PRE-ISSUE COMPUTER OPERATORS**
- 1.5 SCANNERS**
- 1.6 FORKLIFT DRIVERS**
- 1.7 TBF DRIVER/TOWER MOTOR**
- 1.8 LIFT-TRUCK DRIVER**
- 1.9 GENERAL WORKERS**

#### **2. KITENGO CHA QUALITY CONTROL**

- 2.1 NTRM SUPERVISOR**
- 2.2 COMPUTER OPERATOR**
- 2.3 QC DATA ANALYST**
- 2.4 MOISTURE OVEN OPERATOR**

- 2.5 DEGRADATION OPERATOR**
- 2.6 STEM TESTER OPERATOR**
- 2.7 BEETLE AND WAREHOUSE ATTENDANT**
- 2.8 SPECIAL TEST SAMPLE COLLECTOR**
- 2.9 MOISTURE SAMPLE COLLECTOR**
- 2.10 NTRM ANALYST**
- 2.11 BALE & CARTON NTRM SEARCHER**
- 2.12 CHEMICAL ANALYST**
- 2.13 GENERAL WORKER**

### **3. KITENGO CHA UZALISHAJI (PROCESSING)**

- 3.1 ASSISTANT PROCESSING COORDINATOR**
- 3.2 PRODUCTION SUPERVISORS**
- 3.3 PRODUCTION OVERSEERS**
- 3.4 OPERATORS**
  - **OPERATOR BLENDING**
  - **OPERATOR MINIFLOOR**
- 3.5 ATTENDANTS**
  - **ATTENDANT MID-PLATFORM**
  - **ATTENDANT SCRAP LINE**
  - **ATTENDANT BLENDING**
  - **ATTENDANT DRIER**
  - **ATTENDANT FINES**
  - **ATTENDANT LAMINA (HOLD DOWN PRESS)**
  - **ATTENDANT STEM PRESS**
  - **ATTENDANT STRAPPINGS (LAMINA PRESS)**
  - **ATTENDANT STEM PRESS**
  - **ATTENDANT THRESHING 1<sup>st</sup> TO FINAL SCREENS**

**3.6 FORKLIFT DRIVER PACKING MATERIAL**

**3.7 OFFALS CLERK**

**3.8 DUST COLLECTORS**

**3.9 GENERAL WORKERS**

**4. KITENGO CHA UZALISHAJI (UCHAMBUAJI)**

**4.1 HAND STEMMING SUPERVISOR**

**4.2 HAND STEMMING OVERSEER**

**4.3 OPERATOR (PRESS)**

**4.4 OPERATOR (SILO & DRIER)**

**4.5 HAND STEMMING ATTENDANTS**

- **ATTENDANT (HOLDOWN)**
- **ATTENDANT (SILO & DRIER)**
- **ATTENDANT (STRAPPING)**

**4.6 HAND STEMMING OFFAL CLERK**

**4.7 GENERAL WORKERS**

**5. KITENGO CHA USAFIRISHAJI (SHIPPING)**

**5.1 OVERSEERS**

- **COOLING OVERSEER**
- **WAREHOUSE OVERSEER**

**5.2 COMPUTER OPERATOR**

**5.3 SCANNER**

**5.4 FORKLIFT DRIVER**

**5.5 CORE STRAPPER CLERK**

**5.6 TBF DRIVER/TOWER MOTOR**

**5.7 MARKER**

**5.8 SWEEPER**

## **6.KITENGO CHA LEAF ACCOUNTS**

- 6.1 COMPUTER SUPERVISORS**
- 6.2 COMPUTER OPERATORS**
- 6.3 TICKETS CONTROLLERS**
- 6.4 SCANNERS**
- 6.5 TICKET COLLECTORS**

## **7.IDARA YA LEAF AND SALES**

- 7.1 LEAF CHECKERS**

## **8.KITENGO CHA GHALA (STORE)**

- 8.1 Store Attendant**
- 8.2 Fuel Attendant**



## **SIFA ZA WAOMBAJI**

### **1. COMPUTER OPERATORS & SCANNER**

- ✓ **AWE AMEHITIMU KIDATO CHA NNE**
- ✓ **AWE NA CHETI CHA ELIMU YA KOMPYUTA**

### **2. DRIVERS**

- ✓ **AWE NA UJUZI WA KUENDESHA CHOMBO HUSIKA**
- ✓ **AWE NA LESENI HAI YA DARAJA HUSIKA**

### **1. QUALITY CONTROL**

- ✓ **AWE AMEHITIMU KIDATO CHA NNE**

### **SIFA ZA WAOMBAJI WENGINE WOTE**

- ✓ **AWE ANAJUA KUSOMA NA KUANDIKA;**
- ✓ **AWE AMETIMIZA UMRI WA MIAKA 18 AU ZAIDI.**
- ✓ **AWE NI RAIA WA TANZANIA**

### **WAOMBAJI WANATAKIWA KUTEKELEZA MASHARTI**

#### **YAFUATAYO:**

- 1. KUANDIKA BARUA YA MAOMBI IKIONYESHA MAJINA MATATU KAMA YANAVYOONEKANA KWENYE VITAMBULISHO, KAZI ANAYOIMBA NA KITENGO HUSIKA. (MFANO-MAOMBI YA KAZI YA GENERAL-KITENGO CHA UZALISHAJI) BARUA YA MAOMBI IWE NA VIAMBATANISHO VIFUATAVYO;**
  - **NAKALA YA KITAMBULISHO CHA TAIFA AU CHA KUPIGIA KURA, LESENI YA UDEREVA AU CHETI CHA KUZALIWA.**
  - **NAKALA YA NAMBA ZA MLIPA KODI YAANI TIN NAMBA.**
  - **PICHA NDOGO MBILI (ZA RANGI) ZA MUOMBAJI ZILIZOPIGWA HIVI KARIBUNI.**

- **BARUA YA MWISHO WA UKOMO WA AJIRA AU SALARY SLIP AU CERTIFICATE OF SERVICE (KWA WOTE AMBAO WALIFANYA MSIMU ULIOPITA WA MWAKA 2024**
- **LESENI ZA UDEREVA KWA WALIOMBA NAFASI ZA FORKLIFT DRIVER**
- **CHETI CHA KIDATO CHA NNE NA COMPUTER KWA WALIOMBA NAFASI ZA COMPUTER OPERATOR NA SCANNER**

**BARUA ZINATAKIWA KULETWA KIWANDANI, BARABARA YA MAZIMBU NA ZIDUMBUKIZWE KWENYE BOX MAALUMU LITAKALO PATIKANA NJE YA GETI LA PILI LA KIWANDANI.**

- **MUDA: SAA 2:30 ASUBUHI HADI SAA 10:30 JIONI**
- **SIKU: JUMATATU MPAKA IJUMAA**
- **MWISHO WA KUPOKEA MAOMBI KWA WATU WOTE NI TAREHE 18/04/2025**

**ZINGATIA: BARUA ILETWE NA MWOMBAJI MWENYEWE NA SI KULETEWA NA MTU/ MFANYAKAZI YEYOTE**

**USOMAPO TANGAZO HILI UNAOMBWA MJULISHE NA MWENZAKO.**

**E.P. MASINDE**  
**MKUU WA IDARA YA RASILIMALI WATU**

**CC: Wakuu wa Idara/Mbao za Matangazo.**